

# GOURI R V

## CAREER OBJECTIVE

A dedicated, confident and hardworking individual with outstanding academic, communication, organizational and people skills, passionate on teaching, who can encourage students to develop their skills and knowledge by using contemporary teaching methods and subject knowledge.

I am looking for a teaching position, where I can utilize both my teaching and corporate experience for the improvement of students and widen my career.

## PROFILE SUMMARY

- Experienced in teaching finance and related papers.
- Experienced in delivering lectures, conducting group conversation on related topic with students and mentor them.
- NTA NET(June 2019) holder
- State Eligibility Test (SET-December 2013) holder.
- Experienced in implementing theoretical concepts on corporate scenario.
- Have expertise in producing visual aids according to the requirements of teaching

## WORK HISTORY

### TEACHING EXPERIENCE

<p><b>Organization: Saraswathi College of Arts and Science</b></p> <p>📍 Location: Vilappil, Trivandrum, Kerala</p> <p>📍 Designation: Assistant Professor in Commerce</p> <p>📍 Period: Oct2017 – Jan 2019</p>	<p><b>Organization: Dr.Palpu College of Arts and Science</b></p> <p>📍 Location: Puthussery, Trivandrum, Kerala</p> <p>📍 Designation: Assistant Professor in Commerce</p> <p>📍 Period: July 2014-Dec 2014</p>	<p><b>Organization: Iqbal institute of higher education</b></p> <p>📍 Location: Peringammala, Trivandrum, Kerala</p> <p>📍 Designation: Faculty in Department of Commerce</p> <p>📍 Period: Sep 2013-April 2014</p>
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## ROLES AND RESPONSIBILITIES

- Teach at graduate level in areas allocated and reviewed from time to time by the Head of the Department.
- Develop and implement innovative instructional methods.
- Guide, lead and mentor students in research projects.
- Assigning the project work to the students and helping them to clarify the doubts regarding the assignments.
- Organizing workshops and arranging guest lecturers for the students in order to provide them additional knowledge.
- Conducting classroom presentations and lectures.
- Arranging educational trips for the students and maintaining good relationship with them.
- Assess, review and evaluate students' activities and programmes.
- Creating detailed written lesson plans and conducting student evaluations on time.
- Assist and support senior professors in their day to day tasks and functions.
- Participate in departmental and college activities.

## TEACHING STRENGTHS

- Possess good communication skills and interpersonal skills as teacher.
- Cultivated soft skills among students to convert them as professionals

- Developed the ability to understand diverse learning needs of students.
- Possess good monitoring and time management skills.
- Good motivating skills and improve the skills of students.

## **INDUSTRIAL EXPERIENCE**

<p><b>Organization: Allianz, India</b></p> <ul style="list-style-type: none"> <li>📍 Location: Techno Park, Trivandrum, Kerala</li> <li>📍 Designation: Executive-Finance and Accounts</li> <li>📍 Period: March 2016 - Aug 2017</li> </ul>
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## **ROLES AND RESPONSIBILITIES**

- 📍 Interact with brokers and Client Account Handlers for better relationship and easy problem resolution and respond promptly to both customer and internal queries.
- 📍 Forecast potential risk in the collection of due and overdue debts and coming up with solutions to ward off any such bottlenecks.
- 📍 Sending out copy invoices, monthly statements and cash allocations and negotiating with brokers and establishing good rapport with key stakeholders.
- 📍 Identify changes in payment pattern and propose action to avert indebtedness.
- 📍 Identifying accounts that will require special attention or investigation.
- 📍 Raise and resolve queries with underwriters regarding premium differences, commission disputes, etc.
- 📍 Reconciliation of accounts and responsible for payments, or adjustments.
- 📍 Providing ad-hoc reports as and when required.
- 📍 Other duties as delegated from time to time by the Finance Manager or other designated person.

## **EDUCATIONAL QUALIFICATIONS**

- B.Ed. (Commerce) from University of Kerala with 83.27% (2015)-BNV College of Teacher Education, Thiruvallam, Trivandrum, Kerala
- M.Com (Finance) from University of Kerala with 76.5% (2013) - Iqbal College, Peringammala, Trivandrum, Kerala
- B.Com (Taxation and Accounts) from University of Kerala with 73% (2011) - Bethany College, Nalanchira, Trivandrum 12<sup>th</sup>
- (CBSE) with 72% (2008) - Crescent Central School, Palode, Trivandrum, Kerala
- 10<sup>th</sup> (SCERT) with 91% (2006) - Nirmala Bhavan Girls Higher Secondary School, Kowdiar, Trivandrum, Kerala

## **ADDITIONAL QUALIFICATIONS**

- Qualified NTA National Eligibility Test (NET) June 2019
- Skill Development Executive at Additional Skill Acquisition Programme (Government of Kerala).
- Qualified State Eligibility Test (SET) December 2013.
- Project on a Study on Employee's Attitude towards Work with reference to Oil Palm Ltd., Chithara Estate.

## **COMPUTER PROFICIENCY**

- Windows OS
- MS Office
- Internet Applications.

**PERSONAL DETAILS**

Gender	Female
DOB	12/03/1990
Nationality	Indian
Communication Address	Aiswarya, House No.21, 2 <sup>nd</sup> Floor, Officers Nagar, Oottukuzhy PO, Trivandrum. PIN 695001
Languages	English, Malayalam, Hindi, Tamil
Hobbies	Listening to music, Reading

**REFERENCES**

References maybe provided on enquiry.

**DECLARATION**

I, hereby, declare that all the particulars above are true to the best of my knowledge and belief.

GOURI R V

